

Rates Setting Meeting
Group 3A: Forms Revision Workgroup
Dix Building (#7)
Department of Health and Mental Hygiene
Wade Avenue
Catonsville, MD 21228
10:00-12:00pm
December 11, 2015

Minutes

Attendees:

WORKGROUP MEMBERSHIP			
LAST NAME	FIRST NAME	AGENCY	12/11/2015
Philip	Sheila	MSDE	x
Jones	Caroline	DHMH	X
Kinnion	Jeanette	DJS	x
Thomas	Tennille	DHR/SSA	x
Jaacks	Melissa	CASEY	Telephone
Wisner	Lynn	DHR/OLM	x
Howe	Steve	The Children's Guild	x
Mittleman	Mark	New Pathways	X
Law	Al	WIN Family Services	X
Mueller	Laura	WIN Family Services	X
Davis	Maisha	Arrow	x
Leshko	Joe	Arrow	x
Norman	Richard	Martin Pollak Project	x
Kniebel	Carrie	CONCERN	X
Vickers	Tammy	Arrow	x
Doka	Mohammed	NCCF	X
Belk	Ralph	NCCF	x
Wilson	Tony	Woodbourne	X
Miller	Sharon	Woodbourne	X
DeMartino	MaryBeth	Pressley Ridge	X
Marini	Debbie	Building Families	X
Maples	Judy	Building Families	X
Dockins	Darlene	Mentor Maryland	X
Bramble	Simone	Mentor Maryland	X
McCrae	Robin	Mentor Maryland	X
Chaplin	Jocelyn	Foundations	X
Layne	Michael	Foundations	X
Sakyi	Andrea	Progressive Life Center	X
Adams	Darlene	WIN Family Services	X
Eyporeble	Mack Remet	McJoy's Covenant	X
Winstead	Don	CASEY	Telephone

Welcome

Tennille Thomas welcomed everyone to the meeting. An overview of the meeting was provided- To give Providers an opportunity to review and provide comments and feedback on the draft budget documents for Fiscal Year 2017 that will assist the IRC in issuing documents incorporating the unbundling of clinical expenses and room, board, and supervision.

Workgroup Outcomes

- **The following documents were reviewed:**
 - **Draft FY 2017 Residential Child Care/Child Placement Agency Provider Instructions**
 - **MD Residential Rehabilitation and Treatment Foster Care Services Description of Provider Type and Service Array**
 - **Draft Residential Child Care/Child Placement Agency Operating Budget Forms (A through E-6)**
- **The consultant from CASEY Family Programs explained the Service Array document and how it would be related to the budget forms and impact budget preparation.**
- **Recommendations:**
 - **Clinical and Family Support Services Column would replace the Other Category (column 8). Name would change to Clinical Services.**
 - **Direct Child Services & Facility Support (column 5) would include maintenance staff and food services staff.**
 - **Clarification on Social Work staff and Clinical Service Staff provided based on definitions in the MD Residential Rehabilitation and Treatment Foster Care Services Description of Provider Type and Service Array.**

Providers were given the opportunity to provide feedback on the revised documents based on their comments at the meeting. Additional feedback was due by December 16, 2015, at 12 noon for the IRC Forms Review Meetings scheduled for December 17 and December 18, 2015.